



INLAND REGIONAL CENTER

Enhancing Lives

...valuing independence, inclusion and empowerment

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Date: May 01, 2018

To: All Service Providers

From: Marylou Paras, POS Manager

The FY 2018-19 payment schedule is shown below. Please allow a minimum of two (2) business days of bank processing for EFT remittances.

	Advance P&I	Cut-Off Date	Cut-Off Time	Mailing Date of Checks for Residential Services	Mailing Date of Checks for All Other Services	Mailing Date of Checks for End-of-the-Month
June	July	Jul 5	4:30 p.m.	07/10/18	07/20/18	07/31/18
July	August	Aug 3	4:30 p.m.	08/10/18	08/20/18	08/31/18
August	September	Sept 4	4:30 p.m.	09/10/18	09/20/18	09/28/18
September	October	Oct 4	4:30 p.m.	10/10/18	10/19/18	10/31/18
October	November	Nov 5	4:30 p.m.	11/09/18	11/20/18	11/30/18
November	December	Dec 4	4:30 p.m.	12/10/18	12/20/18	12/31/18
December	January	Jan 4	4:30 p.m.	01/10/19	01/18/19	01/31/19
January	February	Feb 4	4:30 p.m.	02/11/19	02/20/19	02/28/19
February	March	Mar 4	4:30 p.m.	03/11/19	03/20/19	03/29/19
March	April	Apr 4	4:30 p.m.	04/10/19	04/19/19	04/30/19
April	May	May 3	4:30 p.m.	05/10/19	05/20/19	05/31/19
May	June	Jun 4	4:30 p.m.	06/10/19	06/20/19	06/28/19

Billing Cut-Off: All acceptable invoices received on the cut-off date and time will be paid according to the above schedule. Acceptable invoices received after the cut-off date, and before the 14th of the month, will be paid at the end of the month. Acceptable invoices received after the 14th of the month, will be paid the following month.

Vendor Billing: Pursuant to Welfare and Institutions Code 4641.5, vendors shall submit all billings to IRC electronically utilizing the e-billing system provided by DDS. The IRC's e-billing portal can be found at IRC's website: www.inlandrc.org. (Click on the "Providers" tab, then scroll down to the "How Do I Access Online Billing"). Vendor shall submit all billings to IRC no more than ninety (90) days from the date of the invoice.

California Welfare & Institutions Code § 4641.5(a) requires: "Effective July 1, 2011, regional centers shall begin transitioning all vendors of all regional center services to electronic billing for services purchased through a regional center.

All vendors and contracted providers shall submit all billings electronically for services provided on or after July 1, 2012."