

TO: TCRC SERVICE PROVIDERS

Effective **January 1, 2018**, the minimum wage in California will increase from \$10.50 to **\$11.00 per hour for employers with 26 or more employees** and from \$10.00 to **\$10.50 per hour for employers with 25 or less employees**.

Attached is a letter from the Department of Development Services (DDS) containing information on the types of service providers that the minimum increase may apply to and the process for submitting rate adjustment requests to DDS. Also included with the DDS letter are the new ARM rates effective January 1, 2018.

Rates Set by Regional Centers Through Negotiation

Providers with rates set in this manner may submit a rate adjustment request to TCRC. The rate adjustment must be specific to the unit of service that is affected by the new minimum wage and shall only include those costs necessary to increase an employee's actual hourly wage to the new minimum wage rate and associated mandated employer costs, such as Social Security, Medicare, and workers' compensation.

If you have a negotiated or median rate for your program and will be requesting a rate adjustment to comply with the minimum wage increase, certain information must be provided to TCRC. For purposes of this process, a program is a single regional center vendor number and service code combination. Therefore, the information you provide must be separate for each program under the specific vendor number and service code combination (except for shared staffing codes, CPP/CPP Deflection and sibling rates). Regional centers are required to maintain documentation on the process to determine, and the rationale for granting, any rate adjustment associated with the minimum wage increase.

All providers requesting minimum wage adjustments, with rates set by TCRC through negotiation, may request rate adjustments by completing information in a Minimum Wage Calculation Workbook. Please refer to the following information and the Workbook which can be found here:

<https://tcrc.box.com/s/z6c31breflpnket4g7ty9j7t7jfbuw5m>

Click on the Download button on the top right corner in order to update the worksheet. The Workbook is also posted on the Service Providers page of TCRC's website (www.tri-counties.org) and TCRC's e-Billing home page.

Detailed instructions are contained in the tabs of the Minimum Wage Calculation Workbook that precede the vendor worksheets. See also ADDITIONAL INFORMATION below. Vendors can submit rate adjustment requests at any time but they must be submitted **no later than March 1, 2018**.

The Submit button on the Vendor Summary & Certification Sheet should automatically send the workbook to us. If this function does not work, you may email completed workbooks to: minwage@tri-counties.org

Once an adjusted rate is approved, TCRC will send you a rate confirmation which will be effective January 1, 2018.

If you have questions, including unit confirmation, please e-mail:

minwagequestions@tri-counties.org

ADDITIONAL INFORMATION - BY SERVICE TYPE

RATES UPDATED AUTOMATICALLY BY DDS		
Non-mobile Supplemental Rate - AIDE subcode - for day programs		DDS - AUTO UPDATE
Res Facility - Adult - Owner Operated	905	DDS - AUTO UPDATE
Res Facility - Adult - Staff Operated	915	DDS - AUTO UPDATE
Res Facility - Children - Owner Operated	910	DDS - AUTO UPDATE
Res Facility - Children - Staff Operated	920	DDS - AUTO UPDATE
Respite: Out Of Home Respite	868	DDS - AUTO UPDATE
RATES SET BY DDS - MUST SUBMIT REQUEST TO DDS		
		www.dds.ca.gov/MinWage/
Activity Center - DTAC	505	SUBMIT WORKSHEET TO DDS
Adult Development Center - ADC	510	SUBMIT WORKSHEET TO DDS
Behavior Management Day Program - BMP	515	SUBMIT WORKSHEET TO DDS
Independent Living Services - ILS	520	SUBMIT WORKSHEET TO DDS
Infant Development Program	805	SUBMIT WORKSHEET TO DDS
Respite: Agency	862	SUBMIT WORKSHEET TO DDS
Social Recreation Program	525	SUBMIT WORKSHEET TO DDS
Work Activity Program	954	SUBMIT WORKSHEET TO DDS
NEGOTIATED RATES - MUST SUBMIT REQUEST TO TCRC		
Adaptive Skills Trainer	605	SUBMIT WORKSHEET TO TCRC
Adult Day Care	855	SUBMIT WORKSHEET TO TCRC
Behavior Analyst	612	SUBMIT WORKSHEET TO TCRC
Behavior Intervention: Parent Coordinated Homebased	077	SUBMIT WORKSHEET TO TCRC
Behavior Management Assistant	615	SUBMIT WORKSHEET TO TCRC
Behavior Management Consultant	620	SUBMIT WORKSHEET TO TCRC
Behavior Management Technician	616	SUBMIT WORKSHEET TO TCRC
Child Day Care	851	SUBMIT WORKSHEET TO TCRC
Client/Parent Support Behavior Interv Training	048	SUBMIT WORKSHEET TO TCRC
Community Activities Support Services	063	SUBMIT WORKSHEET TO TCRC
Community Integration Services	055	SUBMIT WORKSHEET TO TCRC
Counseling Services - Social Worker	625	SUBMIT WORKSHEET TO TCRC

Crisis Intervention Facility / Bed	090	SUBMIT WORKSHEET TO TCRC
Crisis Team - Evaluation & Behavioral Intervention	017	SUBMIT WORKSHEET TO TCRC
Dietary Services	720	SUBMIT WORKSHEET TO TCRC
Driver Training	630	SUBMIT WORKSHEET TO TCRC
Early Start Specialized Therapeutic Services	116	SUBMIT WORKSHEET TO TCRC
Educational Psychologist	672	SUBMIT WORKSHEET TO TCRC
Educational Services	107	SUBMIT WORKSHEET TO TCRC
Family Home Agency	904	SUBMIT WORKSHEET TO TCRC - ONLY THOSE NOT BASED ON ARM RATES
Geriatric Facility	096	SUBMIT WORKSHEET TO TCRC - ONLY THOSE NOT BASED ON ARM RATES
Homemaker	858	SUBMIT WORKSHEET TO TCRC
Housing Services	101	SUBMIT WORKSHEET TO TCRC
Independent Living Specialist	635	SUBMIT WORKSHEET TO TCRC
Individual Or Family Training	102	SUBMIT WORKSHEET TO TCRC
Infant Development Specialist	810	SUBMIT WORKSHEET TO TCRC
Interdisciplinary Assessment Service	056	SUBMIT WORKSHEET TO TCRC
Interpreter	642	SUBMIT WORKSHEET TO TCRC
Mobility Training Services	645	SUBMIT WORKSHEET TO TCRC
Mobility Training Specialist	650	SUBMIT WORKSHEET TO TCRC
Personal Assistance	062	SUBMIT WORKSHEET TO TCRC
Personal Assistance: Parent Coordinated	093	SUBMIT WORKSHEET TO TCRC
Psychiatric Technician	790	SUBMIT WORKSHEET TO TCRC
Recreation Therapist	694	SUBMIT WORKSHEET TO TCRC
Socialization Training Program	028	SUBMIT WORKSHEET TO TCRC
Specialized Health, Treatment & Training Services	103	SUBMIT WORKSHEET TO TCRC
Specialized Residential Facility (Habilitation)	113	SUBMIT WORKSHEET TO TCRC - ONLY THOSE NOT BASED ON ARM RATES
Specialized Residential Facility (Health)	114	SUBMIT WORKSHEET TO TCRC - ONLY THOSE NOT BASED ON ARM RATES
Specialized Therapeutic Services	115	SUBMIT WORKSHEET TO TCRC
Specialized Therapeutic Services - 21 & up	117	SUBMIT WORKSHEET TO TCRC
Supplemental Program Support - Day program	110	SUBMIT WORKSHEET TO TCRC
Supplemental Program Support - Miscellaneous	111	SUBMIT WORKSHEET TO TCRC
Supplemental Program Support - Residential	109	SUBMIT WORKSHEET TO TCRC
Supported Living Service	896	SUBMIT WORKSHEET TO TCRC
Supported Living Services - Admin	894	SUBMIT WORKSHEET TO TCRC

Supported Living: Parent Coordinated Program	073	SUBMIT WORKSHEET TO TCRC
Teacher's Aide	676	SUBMIT WORKSHEET TO TCRC
Translator	643	SUBMIT WORKSHEET TO TCRC
Transportation	875	SUBMIT WORKSHEET TO TCRC
Transportation	880	SUBMIT WORKSHEET TO TCRC
Transportation Aide	882	SUBMIT WORKSHEET TO TCRC
Transportation Broker	883	SUBMIT WORKSHEET TO TCRC

CONTACT INFORMATION for DDS:

California Department of Developmental Services

Rates and Fiscal Support Section

Phone: [\(916\) 654-2300](tel:9166542300)

Email: rateadjustrequest@dds.ca.gov

Schedule for California Minimum Wage rate 2017-2023.

Date	Minimum Wage for Employers with 25 Employees or Less	Minimum Wage for Employers with 26 Employees or More
1-Jan-17	\$10.00/hour	\$10.50/hour
1-Jan-18	\$10.50/hour	\$11.00/hour
1-Jan-19	\$11.00/hour	\$12.00/hour
1-Jan-20	\$12.00/hour	\$13.00/hour
1-Jan-21	\$13.00/hour	\$14.00/hour
1-Jan-22	\$14.00/hour	\$15.00/hour
1-Jan-23	\$15.00/hour	

Please pass this information along to the appropriate people in your agency.