



Golden Gate Regional Center

AUTHORIZATION TO PURCHASE SERVICES (With Start Dates July 1, 2019 through July 12, 2019)

ANNUAL YEAR-END PROCESSING

Due to DDS system limitations, we are restricted from generating “Authorization To Purchase Services” forms for the new fiscal year until the start of the new fiscal year on July 1, 2019.

For services that are scheduled to begin during the period from July 1, 2019 to July 12, 2019, these “Authorization To Purchase Services” forms will be processed and emailed out to vendors no later than July 15, 2019.

Please do not delay providing services while waiting on these specific pending Authorizations. If you require confirmation that a service has been approved, please email Autho@ggrc.org. We will respond within two (2) business days.

Authorization To Purchase Services forms with scheduled start dates from July 1, 2019 through July 12, 2019 will be processed and emailed on the following dates:

- Wednesday, July 3, 2019
- Monday, July 8, 2019
- Thursday, July 11, 2019
- Monday, July 15, 2019

Note: For multiple year authorizations, these will be generated from July 1, 2019 to reflect the new fiscal year of service, **but will not be emailed out.**

Supporting Lives of Liberty and Opportunity

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